



Town of Randolph

OFFICE OF

Zoning Board of Appeals

41 South Main St. Randolph, MA 02368

www.randolphzba.com

Upon completion of your hearing, the Board has fourteen (14) days to submit the official paperwork to the Town Clerk. You will receive an email letting you know the date it was submitted. If you do not have email, you may call the Town Clerks office or provide the Z.B.A. with a self addressed stamped envelope of \$.60 for mailing.

Approved Petition

Appeal Process: The applicant must wait 20 days from the date the letter tells you it was submitted. Please bring your signed Mylar to the Town Clerk's office to be date stamped, and receive the original date stamped copy of the approved Variance/Special Permit.

Please call the Town Clerk's office to make sure Brian or Anne will be there to assist you. Telephone number is (781) 961-0900.

The copy of the Variance/Special Permit and Mylar must be registered at the Registry of Deeds in Dedham within one year. A confirmation copy from the Registry must be mailed to the Zoning Board of Appeals, 41 South Main Street, Town Hall, Randolph, MA 02368. A conformation copy from the Registry must be presented when applying for a Building Permit. A Building Permit must be in force within two years, or you will loose your Variance /Special Permit.

Denied or Withdrawn Without Prejudice Petition

The Board has 14 days to submit the official paperwork to the Town Clerk. You will receive an email letting you know what date we submitted it. If you do not have email, you may call the Town Clerks office or provide the Z.B.A. with a self addressed stamped envelope of \$.60 for mailing.

Appeal Process: The applicant must within 20 days from the date the email/letter tells you it has been submitted. Appeal the decision in Superior Court.

No appeal or Withdrawn without Prejudice: After the 20 day appeal time has elapsed the applicant may go to Town Clerks office to receive a date stamped original of your denied or withdrawn without prejudice Variance/Special Permit.

Any questions or problems should be referred to the Board members. (See List Below)

Please do not call any of the members below about the status of official paperwork.

Nancy Fahey, Chairman	(781) 963-4955
Irene Romano, V. Chairman	(781) 963-2084
Marjorie Sarofeen, Treasurer	(781) 963-3912
Jack Hill, Member	(781) 264-0673
Simeon Korisky, Member	(781) 961-4364
George Berdos, Alternate	(781) 963-1501