



Town of Randolph

OFFICE OF

Zoning Board of Appeals

41 South Main St. Randolph, MA 02368

www.randolphzba.com

Application Checklist

Item #	Description	Petitioner	ZBA
A.	Completed Application	<input type="checkbox"/>	<input type="checkbox"/>
B.	Application Fee (Check made out to the Town of Randolph)	<input type="checkbox"/>	<input type="checkbox"/>
C.	One Mylar Plan (Suitable for recording in the Registry of Deeds with Assessors Map Block and Parcel)	<input type="checkbox"/>	<input type="checkbox"/>
15 Copies of each below:			
D.	Denial Letter received from the Town Building Department. (Dated no later than thirty day's past.)	<input type="checkbox"/>	<input type="checkbox"/>
E.	Certified Plans and Locus of property involved, including measurements, height of structure, lot coverage, impervious surface coverage and abutters names.	<input type="checkbox"/>	<input type="checkbox"/>
F.	Registered Land – Include attested copy of current certificate of title and decree plan and any restrictions.	<input type="checkbox"/>	<input type="checkbox"/>
G.	Un-Registered Land – Include Deeds, Book and Page Numbers and any restrictions.	<input type="checkbox"/>	<input type="checkbox"/>
H.	Letter Authorizing Agent to speak on your behalf.	<input type="checkbox"/>	<input type="checkbox"/>
I.	Decisions and Plans from other Town Boards or Commissions.	<input type="checkbox"/>	<input type="checkbox"/>
J.	Other Documentation to assist board in making a decision.	<input type="checkbox"/>	<input type="checkbox"/>

Accepted by Board 4/26/07